Display Pay Scale Structure

Purpose Use this procedure to view the different Pay Scale types.

Trigger Perform this procedure when displaying Pay Grade types.

Prerequisites • n/a

End User Roles In order to perform this transaction you must be assigned the following role:

Personnel Administration Inquirer/Processor/Supervisor, Leave Correction Processor, Payroll Supervisor, Time And Attendance Inquirer/Supervisor

Change History			
Date	Change Description		
7/29/2009	New procedure created.		

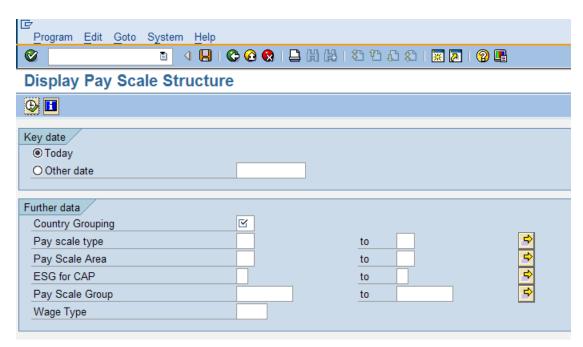
Transaction Code S_AHR_61015556

Helpful Hints	This report can display all or specific pay scale types and pay scale areas.
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Procedure

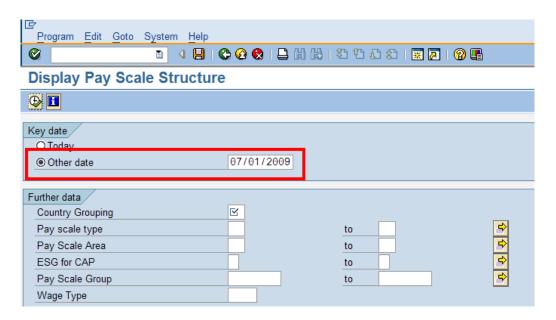
1. Start the transaction using the transaction code S_AHR_61015556.



2. In the Key date section, complete the following fields:

R=Required Entry O=Optional Entry C=Conditional Entry					
Field Name	R/O/C	Description			
Today	С	This selection option will run the report using the system date (current date).			
Other date	С	This selection option will run the report using the specified values for the object and data selection period.			
		Example: 07/01/2009			
		(The report will display data as of the date entered).			

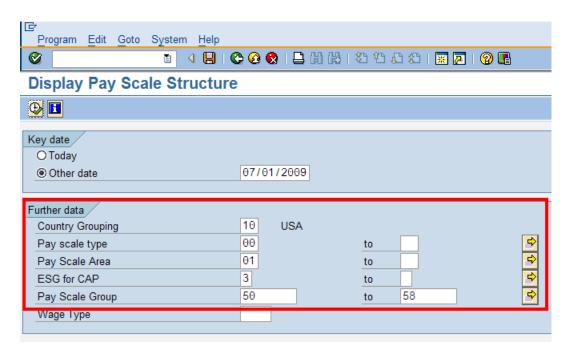




3. In the Selection section, complete the following fields:

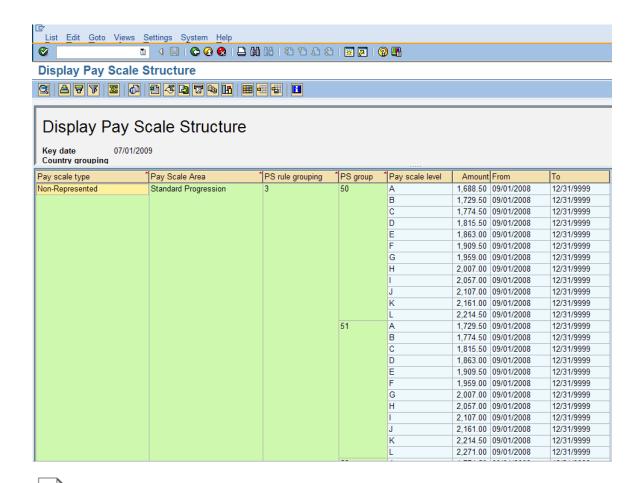
R=Required Entry O=Optional Entry C=Conditional Entry				
Field Name	R/O/C	Description		
Country grouping	R	A unique HRMS indicator for a country. For the State of Washington we will always use 10. Example: 10 (USA)		
Pay Grade / Scale type	0	Represents the State of Washington's compensation structure (salary bands, hour based step increases, and bargaining units). Example: 00 (Non-Represented)		
Pay Grade / Scale area	0	A collection of pay ranges/steps and bands – coincides with the type of position. Example: 02 (WMS)		
ESG for CAP	0	Employee Subgroup Group (ESG) for Collective Agreement Provision(CAP) indicates the type of work period designation. 1 – Hourly 3 – Semi-monthly (salaried)		
Pay Scale Group	0	A range or band. Example: 50		





4. Click (Execute) to execute a process or action.





The above screenshot displays the Pay scale type, Pay scale area, PS rule grouping, PS Group, Pay scale level, Amount, From and To dates.

5. You have completed this transaction.

Results You have generated the Display Pay Grade Structure report. Comments See other related procedures: • Display Pay Grade Structure

